

**John Marshall Elementary School**

**MINUTES of Merged SSC/ELAC Meeting of May 21, 2020**

**MEMBERS PRESENTS:** Lupe Hubbard, Deborah Kelly, Vianney Chavez, Amber Valdovinos, Brenda Martinez, Catherine Van Winkle, Debbie Lutz, JoLynn Ibanez, Aradel Perez, Regina Calvente, Danny Ghrawi

**Legal Requirements** (Check topics covered at *this* meeting and reflected in minutes)

	1. Training
X	2. Parent Involvement Policy ( <i>Review/Approve for Subsequent School Year</i> )
	3. Uniform Complaint Procedures
	4. Parent Education Opportunities
	5. Consolidated Programs Overview
X	6. Home-School Compact ( <i>Review/Approve for Subsequent School Year</i> )
	7. Assessment/Curriculum/ Program Effectiveness
	8. Safety Plan

	9. Attendance*
X	10A. SPSA Development ( <i>following year SPSA</i> )
X	10B. SPSA Budget ( <i>following year SPSA</i> )
X	10C. SPSA Review/Approval ( <i>following year SPSA</i> )
	10D. SPSA Evaluation ( <i>Current Year SPSA</i> )
	11. EL Program*
	12. Language Census*
	13. Needs Assessment*
X	14. SSC Bylaws (Review/Approve for Subsequent School Year)

(\*ELAC Responsibilities)

**I. Welcome and Introductions**  
**II. Call to Order**

- A. Approval of Minutes - February 25, 2020 meeting: Approved my Jolynn I. second by Amber V.
- B. Approval of Proposed Agenda - May 21, 2020: Approved by Jolynn I., second by Amber V.

**III. Committee Reports**

March 10, 2020 -

- A. Parent & Family Engagement Policy Review-reviewed at district level
- B. Home/School Compact Review-reviewed at district level
- C. Bylaws Review-reviewed at district level

**IV. Legal Requirements**

**#2 Marshall Parent & Family Engagement Policy Review**-No changes were made for 2020-2021, due to how classes will be organized. If needed, changes can be made at a later date. Overview: different ways to bring families and students together. We try to accommodate as best as we can all parents needs/preferences. Meetings, coffee chats, parent training/workshop, plan is to still offer these opportunities,

but the way it will be done may be a little different. Policy is to make parents feel welcomed and engaged in school activities. Policy is always available for parents to review.

**#6 Marshall Home/School Compact Review**-Student/parent/staff all parties will be prepared for academic learning. Only change as of right now is the date on the document.

**#14 Marshall SSC Bylaws Review**-No changes have been made. Only thing updated was the date and the nomination process was changed for August/September due to Covid-19 pandemic, a note was made. Minimum of 6 meetings to be held for the school year.

**#10A SPSA Development**-3 goals that all schools work for. 1st goal MTSS, SEL, School Climate. 2nd goal, well rounded education & PD. 3rd goal parent involvement.

**#10B SPSA Budget**- Budget for 2020-2021 is \$309,636, which is less than 2019-2020 school year. 100% TOSA and 50% TOSA for 2020-2021. Money was allocated to certain categories, it might change due to how school/classroom set-ups may look. Other categories include: translating, FACES, materials/supplies, conferences, print shop, licensing fees-such as Lexia, ST Math. There is anticipation that monies may be moved around due to school structure but that will not be determined until the new school year.

**#10C SPSA Review/Approval** - First approved by Jolynn I., second by Araceli P. All approved. Lupe Hubbard signed the Recommendations for Assurances page, for ELAC and Leadership representatives, since it was a virtual SSC was held.

**V. Unfinished Business**

**VI. New Business**

A. Elections to be scheduled next school year - TBD

**VII. Adjournment**-Meeting was adjourned at 11:46

Next Meeting - TBD in 2020-21

**Respectfully submitted,**

---

**Secretary, School Site Council/English Learner Advisory Committee**