



**Superintendent**

Christopher Downing, Ed.D.

**Board of Education**

Dr. J. Paolo Magcalas

Juan Gabriel Álvarez

Jackie Filbeck

Mark A. Lopez

Ryan A. Ruelas

March 18, 2020

Dear AESD Staff,

"The pessimist complains about the wind. The optimist expects it to change. The leader adjusts the sails." - John Maxwell

As you saw yesterday, information shared by our elected officials and government agencies can quickly change the course of our required actions during this crisis in the blink of an eye. Sometimes we are receiving this information at the same time as the public and have to communicate updates on behalf of the District as soon as possible, based on limited information that we know is accurate and verified.

Yesterday, the OC Health Care Agency released updated recommendations in regards to social limitations in Orange County. Please continue to follow their updated recommendations which are available on [www.ochealthinfo.com/novelcoronavirus](http://www.ochealthinfo.com/novelcoronavirus).

Also yesterday, during a press conference, CA Governor Newsom shared the potential of extended school closures in California. To reinforce what we communicated with you last night, at this time we are receiving on-going guidance from OCDE. Today there will be a conference call with State Superintendent of Public Instruction, Tony Thurmond, and we expect to receive more clarity and clear guidance.

As of today, Wednesday, March 18, 2020, here is the latest information regarding AESD's operation and response:

**Reporting to Work:**

- Any staff being asked to report to work either in-person or remotely will be contacted directly by their supervisor via email and phone call.
- All leadership team members are working remotely and are available for questions through email.

**All other certificated and classified staff are not to report to work until further notice but should continue to check their emails daily for updates on work assignments. All employees will continue to be compensated during this closure.**

We continue to work with the Associations to identify the essential functions that must remain in place in order to serve our students, families, and staff.

1001 S. East Street  
Anaheim, CA 92805  
Phone 714-517-7500  
Fax 714-517-8538  
[www.aesd.org](http://www.aesd.org)

Please note that per Government Code 3100, public employees are disaster service workers subject to perform not only their usual jobs but other disaster service activities as assigned to them by their superiors or by the law. Although at this time there are no disaster service activities being asked of most AESD staff, this could change at any time. Should the need arise for you to report to support disaster service activities, you will be notified.

It must be said again: thank you for your support and flexibility. Continue to take care of yourself and your loved ones.

Kind regards,  
Dr. Christopher Downing  
Superintendent