



## Superintendent

Christopher Downing, Ed.D.

## Board of Education

Dr. J. Paolo Magcalas

Juan Gabriel Álvarez

Jackie Filbeck

Mark A. Lopez

Ryan A. Ruelas

April 3, 2020

Dear AESD Staff,

"Spring is a reminder of how beautiful change can be." - Unknown

AESD's scheduled Spring Break begins next week from April 6 through April 13, and our District's operation will be limited during that time. Distance Learning will not take place during Spring Break but will resume on Tuesday, April 14. However, meals for children will continue to be provided every day, Monday through Friday at all of our 23 schools during the school dismissal.

As of today, here is the latest information regarding AESD's operation and response:

### **Continued Support and Resources:**

- There were **9,523** meals served yesterday to Anaheim students.
- Ed Services
- HR - The Families First Coronavirus Response Act provides employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. To access information on the Families First Coronavirus Response Act, please click [here](#). If you have questions regarding employee leave rights, please contact the following people:
  - Certificated
    - Tammie Ledesma, Certificated Director, [tledesma@aesd.org](mailto:tledesma@aesd.org)
    - Karina Zuno, Administrative Assistant, [kzuno@aesd.org](mailto:kzuno@aesd.org)
  - Classified
    - Eric Hallman, Classified Director, [ehallman@aesd.org](mailto:ehallman@aesd.org)
    - Natalia Gonzalez, Administrative Assistant, [ngonzalez@aesd.org](mailto:ngonzalez@aesd.org)

### **Materials at School Sites and District Offices**

We understand that the escalation of "stay at home" precautions by the Governor and State Superintendent, and the dismissal of our district for the remainder of the year, was unexpected for everyone. Please know that we will be working with our principals and vice-principals on a plan to allow staff to safely retrieve any teaching tools or personal items that remain on campuses and offices. The timeline will be based on guidance from state, local, and public health agencies, implementation of social distancing guidelines, and all necessary protocols to ensure everyone's safety. More information will be provided the week following Spring Break.

### **Reporting to Work:**

Any staff being asked to report to work either in-person or remotely will be contacted directly by their supervisor via email and phone and will continue to follow health officials' social distancing recommendations.

All other certificated and classified staff are not to report to work until further notice but should continue to check their email daily in the morning and the evening for updates on work assignments.

**All full-time and part-time employees will continue to be paid during this dismissal time. Long-term substitutes in assignments from March 16, 2020, through the end of the assignment will be paid for those assignments.**

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[www.aesd.org](http://www.aesd.org)

**Day-to-day substitutes will be paid for time previously scheduled from March 16, 2020, through the end of the dismissal time.**

We continue to work with the Associations to identify the essential functions that must remain in place in order to serve our students, families, and staff.

For obvious reasons Spring Break this year will look different than what we expected. Yet there's no stopping spring: the tulips will bloom, the seeds will sprout, and the new birds will chirp. Nature teaches us that change is the only constant. Although the changes we are going through right now may have not been foreseen, perhaps in them we can still discover an incidental inspiration that is worth carrying with us into seasons to come.

May you and yours continue to be safe and healthy this Spring Break.

Sincerely,

Dr. Christopher Downing

Superintendent